

An das
Amt der Kärntner Landesregierung
Abteilung 14 – Kunst und Kultur
Burggasse 8
9021 Klagenfurt am Wörthersee

Application for an artist-in-residence-scholarship in Carinthia

If you cannot open the link to the online form (geoblocking), please use the PDF form. You can use this form to apply for the artist-in-residence-scholarship in Carinthia. Currently, a digital signature with ID Austria is possible only if you are registered in Austria.

Please note:

The awarding of the grant in the relevant division is conditional upon a public announcement. Applications can be considered only if they are submitted within the submission period. The application form and attachments (portfolio, CV's etc.) should be sent in PDF format by email to abt14.kulturstipendien@ktn.gv.at (15 MB/mail)

GRANT FOR FILMMAKERS incl. ACCOMODATION AND WORK PLACEMENT in Villach

***Mandatory fields**

If you would like to submit project documents as a **team of artists**, please enter only one person in the applicant form and send the CVs of the other artists by email.

Applicant	
Surname*	
First name*	
Academic degree	
Sex*	
Date of birth (dd.mm.yyyy)*	
Chitizenship*	
Place of birth*	

Street*	
House number*	
Postal code*	
Town*	
Country*	
Phone number*	
Email*	
Homepage	
Education	
University or academy	
Name of the institute	
Date of graduation	
Bank details	
Name of bank*	
Account owner*	
IBAN*	
BIC*	

Project	
Title of the project (max. 210 characters incl. spaces)*	
Short description of the project (max. 1200 characters incl. spaces)*	

Account of the stage reached in the development of the project (max. 400 characters incl. spaces)*	
Funding	
Has a grant or funding already been obtained for the project in question? (yes or no)*	
Type of funding	
Sponsor/funding body	
Amount of funding	
Work project	
☐ Production of a short, documentay, art or animation film <u>and/or</u> ☐ Film script or material development (open for all formats) Please check the appropriate box	
Attachement by e-mail (max 15 MB/mail)	
• CV in PDF-Format • Portfolio max. 5 DIN-A4-pages in PDF-format, possibly including youtube or vimeo links etc. • Further documents (e. g. detailed description oft he project etc.) in PDF-format are possible	

Declaration

- The signatory confirms the correctness of the information given.
- I understood and agree with the terms and conditions.
- In accordance with § 5 section. 5 of the 2001 Carinthian Culture Promotion Act, acceptance of the grant obliges the recipient to use the grant as designated **and to submit a work report to the funding agency no later than three months after termination of the grant: abt14.kulturstipendien@ktn.gv.at (Abteilung 14 – Kunst und Kultur, Burggasse 8, 9020 Klagenfurt am Wörthersee).** These documents serve as a basis for verifying the appropriate use of the grant.
- Should the grant not be used as designated, it must be repaid immediately.
- The grant-holder consents to the forwarding of the application documents to the members of the jury, to the co-operation partner, to the accommodation provider (in case of artist-in-residence-scholarships), the organizer or to the Austrian Cultural Forum in Paris (in the case of applying for the Paris-Scholarship) and the platform www.away.co.at (© Bundesministerium für Kunst, Kultur öffentlicher Dienst und Sport).
- The applicant consents to the storage of first name, surname and date of birth in the "Prizes and grants" cultural database of the Province of Carinthia.
- In the case of occurrence of unforeseeable circumstances which exclude the possibility of travelling to artist-residence or necessitate a premature departure, the grant-holder undertakes to realize or continue the planned project as a home project.
- The applicant undertakes to abide by the conditions laid down in the Bundes-Behindertengleichstellungsgesetz [Federal Disability Equality Act] and the Kärntner Antidiskriminierungsgesetz [Carinthian anti-discrimination law], LGBl Nr. 63/2004 idGF (K-ADG), to plan and implement the project respecting the principles of equal treatment and in compliance with the rights of people with disabilities, and above all to design it as far as possible barrier-free.
- The grant-holder consents to the publication of the information relating to the award of the grant (see § 19 Abs. 1 K-FördG 2001) in the official culture report of the Province of Carinthia. Furthermore, in the realisation of the project, the grant-holder undertakes to display on all project documents, publications and specimen copies, and in the opening or closing credits of a film, the logo "Land Kärnten Kunst und Kultur" including the information that the project is funded by the Province of Carinthia. In the case of grants for film-makers, the logo of the co-operation partner, "Stadt Villach Kultur", must be added, and in grants for artistic photography and media art. the logo "Landeshauptstadt Klagenfurt am Wörthersee" must be displayed on all documents.
- If you apply for an artist-in-residence scholarship, the scholarship recipient agrees to comply with the house and studio rules.
- Any disputes arising from this contractual relationship will be under the exclusive jurisdiction of the court at 9020 Klagenfurt am Wörthersee in accordance with § 104 JN.

Important information

- There is no legal entitlement to a grant.
- Applications which do not comply with the requirements of this grant, cannot be taken into account.
- If no submitted project is found to be eligible, the grant funds may be awarded for other purposes in the same category.
- Please note that no detailed verbal explanation of the jury's suggestions will be given.
- Projects already completed cannot be considered.
- The grant holders are responsible for any tax payments that arise concerning the scholarship.

▪ Only one project submission will be accepted per call. ▪ Projects, for which a scholarship has already been granted by the State of Carinthia, cannot be submitted. ▪ Applications for scholarships for the creation or finalization of theses (bachelor's or master's theses or dissertations) are not possible. ▪ Travel expenses and costs for material will not be covered. ▪ The grant holder is responsible to organize health and accident insurance for themselves. ▪ Compliance with house rules (in the case of applying for an artist-in-residence scholarship).
Consent to bear cost of health and accident insurance
• I confirm that I have to bear costs of health and accident insurance.
Consent to bear cost of health and accident insurance
• I confirm that I have to bear costs of health and accident insurance.
Consent to the automated processing of personal data
• In accordance with Art. 6 section 1 lit. b, e and f of the General Data Protection Regulation (GDPR), the funding agency is authorised to process electronically all personal data contained in the application form, as well as personal data arising in the course of handling and checking the funding or any reclamation concerning the applicant/grant-holder, for the purpose of processing the funding agreement, for control purposes and for any reclamations.
Consent to the transmission of data to the transparency
• In accordance with Art. 6 section 1 lit. b, e and f (GDPR), the funding agency is authorised, in the course of processing the competition, to transmit the acquired data to the transparency data base (in accordance with the 2012 transparency data base act – TDBG 2012, BGBl. I no. 99, idgF) and to request data from the transparency data base, if these are necessary for the awarding, suspension or reclamation of the grant.
Data protection regulations
• I hereby certify that I have read and accept the data protection regulations. Data protection regulations (see at the end of the form dt/engl).
Freedom of Information Act
• The scholarship recipient agrees that the application documents, including any supplements and subsequent submissions or parts thereof, as well as the processing of the funding case (application documents, file notes, completion letters, etc.) may be published on the basis of the Freedom of Information Act (IFG), Federal Law Gazette I No. 5/2024. as amended. In this context, consent is also given for all personal data to be published. However, the following personal data is expressly excluded from this: date of birth, address, IBAN/bank details, telephone number, and email address/contact addresses. This consent can be revoked in writing at any time (email to abt14.post@ktn.gv.at).

Consent to the transmission of information to the platform <https://away.co.at>

- Consent to the transmission of the following data:
 - *First name and surname
 - *Portfolio + CV
 - *short description of the project

Consent to the sending of information

- I consent to the sending of information (such as announcements concerning current grants, or similar) by Abteilung 14 - Kunst und Kultur des Landes Kärnten [Dept 14 – arts and culture of the Province of Carinthia], to the e-mail address given on the application form.

Signature

I take note that my application can only be considered if the completed and handwritten signed application form, including all attachments (**in PDF format**), is sent to the following address within the submission deadline: abt14.kulturstipendien@ktn.gv.at (**max. 15 MB/mail**).

.....*Signed*Date

AMT DER KÄRNTNER LANDESREGIERUNG

Abteilung 14 – Kunst und Kultur
Burggasse 8, A-9021 Klagenfurt am Wörthersee
Tel.: +43 (0) 50 536 - 34002 | Fax: +43 (0) 50 536 – 34030
E-Mail: abt14.post@ktn.gv.at



Information aus Anlass der Erhebung personenbezogener Daten bei der betroffenen Person (Art. 13 DSGVO)

Bitte beachten Sie, dass die von Ihnen bekannt gegebenen Daten unter nachfolgenden Prämissen verarbeitet werden:

1. Zweck der Verarbeitung

- a. Zweck der Datenverarbeitung auf Basis des Kärntner Kulturförderungsgesetzes 2001 – K-FördG 2001, LGBl. Nr. 45/2002 idgF., sowie der Bewerbungsrichtlinien **Kulturstipendien** und **Artist-in-Residence Stipendien** des Landes Kärnten:
 - Bearbeitung und Kontrolle der Bewerbungen
 - Weiterleitung der Bewerbungsunterlagen an die Jurymitglieder, den Koperationspartner und den Unterkunftgeber.
 - Speicherung des Vor- und Nachnamens und des Geburtsdatums in der Datenbank "Preise und Stipendien des Landes Kärnten".
 - Veröffentlichung im jährlichen Kulturbericht und anderen kulturellen Publikationen (betrifft Daten nach § 19 Abs. 1 lit. a Z. 1, 2 und 4 K-KFördG 2001)
 - Verwendungskontrolle der Förderung
 - allfällige Rückforderung der Förderung
- b. Zweck der Übermittlung und Verarbeitung von Daten von Förderungsempfängern in der Transparenzdatenbank (TDB), unter Beachtung der datenschutzrechtlichen Bestimmungen, auf Basis des Transparenzdatenbankgesetzes 2012 – TDBG 2012, BGBl. I Nr. 99/2012 idgF., und § 4a Abs. 4a Z. 1 lit. b Einkommenssteuergesetz 1988, BGBl. Nr. 400/1988 idgF.
 - einheitliche und übersichtliche Darstellung der von der öffentlichen Hand erhaltenen Förderungen (Informationszweck)
 - Erstellung von Auswertungen für statistische, planerische und steuernde Zwecke (Steuerungszweck)
 - einfache und rasche Überprüfung des Vorliegens der für die Gewährung, Einstellung oder Rückforderung einer Förderung erforderlichen Voraussetzungen durch die bearbeitende Behörde (Nachweis- und Überprüfungszweck)
 - Erfüllung einer Voraussetzung für die Spendenbegünstigung nach § 4a Abs. 2 Z. 5 EStG 1988

2. Rechtsgrundlage

- **Kärntner Kulturförderungsgesetz 2001 – K-FördG 2001**, LGBl. Nr. 45/2002 idgF
- **Bewerbungsrichtlinien, Kulturstipendien und Artist-in-Residence-Stipendien des Landes Kärnten**
- **Transparenzdatenbankgesetz 2012 – TDBG 2012**, BGBl. I Nr. 99/2012, idgF
- **Art. 6 Abs. 1 lit. b, e und f Datenschutz-Grundverordnung – DSGVO**, Amtsblatt der EU, L 119, 04.05.2016¹

¹Verordnung (EU) 2016/679 des Europäischen Parlaments und des Rates vom 27. April 2016 zum Schutz natürlicher Personen bei der Verarbeitung personenbezogener Daten, zum freien Datenverkehr und zur Aufhebung der Richtlinie 95/46/EG.

Der Förderungsgeber ist gemäß **Art. 6 Abs. 1 lit. b, e und f DSGVO** ermächtigt, alle im Förderungsantrag enthaltenen sowie die bei der Abwicklung und Kontrolle der Förderung sowie bei allfälligen Rückforderungen anfallenden, die Förderungswerber und -nehmer betreffenden personenbezogenen Daten für Zwecke der Abwicklung des Förderungsvertrages, für Kontrollzwecke und für allfällige Rückforderungen automationsunterstützt zu verarbeiten.

Der Förderungsgeber ist gemäß **Art. 6 Abs. 1 lit. b, e und f DSGVO** befugt, im Rahmen der Förderungsabwicklung die ermittelten Daten an die TDB im Sinne des **Transparenzdatenbankgesetzes 2012 – TDBG 2012**, BGBl. I Nr. 99/2012, idgF., zu übermitteln und Daten, wenn sie zur Gewährung, Einstellung oder Rückforderung der Förderung erforderlich sind, aus der TDB abzufragen.

3. Abfrage von Registern

Im Rahmen der Übermittlung der Daten an die TDB ist zur eindeutigen Identifikation der natürlichen Person bzw. der nicht natürlichen Person (z. B. Unternehmen, Verein) die Abfrage aus folgenden Registern erforderlich:

Natürliche Person (Bürger): Zentrales Melderegister – ZMR, Ergänzungsregister natürliche Personen (ggf. auch vorherige Eintragung, wenn die natürliche Person in keinem anderen Register enthalten ist).

4. Hinweise zur Verarbeitung

Die erhobenen Daten werden ausschließlich zu den angeführten Zwecken unter Beachtung des geltenden Datenschutzrechtes und des Grundsatzes der Verhältnismäßigkeit verarbeitet.

Es wird zur Kenntnis gebracht, dass ohne Bereitstellung der notwendigen Daten eine Inanspruchnahme der angestrebten Leistungen nicht möglich ist.

Als betroffene Person haben Sie das Recht auf Auskunft über die Sie betreffenden personenbezogenen Daten sowie auf Berichtigung, Löschung, Widerspruch oder Einschränkung der Verarbeitung im Rahmen der rechtlichen Vorgaben. Wenn Sie der Auffassung sind, dass Ihren Rechten nicht oder nicht ausreichend nachgekommen wird, haben Sie die Möglichkeit einer Beschwerde bei der Datenschutzbehörde.

5. Weitere Informationen

Löschung der Daten: Aufbewahrungsfrist mindestens sieben Jahre. Die Löschung von Daten aus der TDB richtet sich nach den Bestimmungen des TDBG 2012.

Allgemeine Informationen betr. Datenschutz und DSGVO: <https://www.ktn.gv.at/Diverses/datenschutz>

Weiterführende Links: Weitere Informationen zur Sicherheit Ihrer Daten in der Transparenzdatenbank entnehmen Sie folgendem Link: <https://transparenzportal.gv.at/tdb/tp/faq/sicherheitTechnik/>

6. Kontaktdaten

Kontakt Daten Datenschutzbeauftragter:

Post: Amt der Kärntner Landesregierung; Abteilung 1 – Landesamtsdirektion, Datenschutzbeauftragter
Arnulfplatz 1, 9021 Klagenfurt am Wörthersee
Telefon: (+43) 050 536 E-Mail: datenschutzbeauftragter@ktn.gv.at

Kontakt Daten Verantwortlicher:

Post: Amt der Kärntner Landesregierung; Abteilung 14 – Kunst und Kultur
Burggasse 8, 9021 Klagenfurt am Wörthersee
Telefon: (+43) 050 536 34002 E-Mail: abt14.post@ktn.gv.at

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E-Mail: abt14.post@ktn.gv.at



Information in the case of collection of data from the relevant person (Art. 13 DSGVO [GDPR])

Please note that the data you have given will be processed under the following conditions:

1. Purpose of processing

a. Purpose of data processing on the basis of the 2001 Carinthian Culture Promotion Act (K-FördG 2001, LGBl. no. 45/2002 idgF) and the application guidelines, cultural grants and artis-in-residence-grants of the Province of Carinthia.

- Processing and control the applications.
- Forwarding of application documents to the members of the jury, to the co-operation partner and to the accommodation provider.
- Storage of first name, surname and data of birth in the "prizes and grants" database of the Province of Carinthia".
- Publication in the annual culture report and other cultural publications (with reference to data under § 19 section. 1 lit. a Z. 1, 2 and 4 K-KFördG 2001).
- Usage control of the funding
- Any reclamation of the funding

b. Purpose of the transmission and processing of data from grant recipients to the transparency data base (TDB), (in accordance with the 2012 transparency data base act (TDBG 2012, BGBl. I no. 99/2012 idgF., and § 4a section. 4a Z. 1 lit. b 1988 Income Tax Act, BGBl. no. 400/1988 idgF).

- Uniform and clearly understandable display of funding received from public authorities (information purposes)
- compilation of analyses for statistical, planning and management purposes (control purposes)
- rapid and straightforward verification by the handling authority of the existence of necessary conditions for the granting, suspension or reclamation of funding (evidence and verification purposes)
- fulfilment of a condition for the tax-deductible donations according to § 4a section. 2 Z. 5 EStG 1988

2. Legal basis

- **2001 Carinthian Culture Promotion Act** (K-FördG 2001, LGBl. Nr. 45/2002 idgF)
- **2012 transparency data base act** (TDBG 2012, BGBl. I no. 99/2012, idgF.)
- **Application Guidelines**, cultural grants and artis-in-residence grants of the Province of Carinthia.
- **Art. 6 § 1 lit. b, e and f Data Privacy Law** (DSGVO, EU Official Journal, L 119, 04.05.2016¹)

¹ Regulation (EU) 2016/679 of the European Parliament and the Council of 27 April 2016 for the protection of individuals with regard to the processing of personal data, on the free movement of such data, and repealing directive 95/46/EG.

In accordance with **Art. 6 §. 1 lit. b, e and f DSGVO**, the funding agency is authorised to process digitally all personal data contained in the grant application, concerning the applicant/recipient of the grant, in the course of handling and controlling of the grant and in any reclamation, for the purposes of processing the grant application, for control purposes and for any reclamations.

In accordance with **Art. 6 §. 1 lit. b, e and f DSGVO**, the funding agency is authorised, in the course of processing the grant, to transmit the collected data to the transparency data base (in accordance with the 2012 transparency data base act – TDBG 2012, BGBl. I no. 99/2012, idgF.), and to request data from the TDB, in so far as these are necessary for the granting, suspension or reclamation of the grant.

3. Request for information from registers

For the unambiguous identification of the natural person in the transmission of data to the TDB, information from the following registers must be requested:

- natural persons (citizens)
Zentrales Melderegister – ZMR [Central register of residence registrations], supplementary register of natural persons (possibly also previous registration, if the natural person is not included in any other register).

4. Notes on processing

The collected data are processed exclusively for the stated purposes in compliance with the current data protection legislation and the principle of proportionality.

Please note that if the necessary data are not provided, it is not possible to utilise the desired services.

As a data subject, you have the right to information on personal data concerning you, as well as to the correction, deletion, objection or restriction of processing within the legal requirements.

Should you consider that your rights are not, or not adequately, being complied with, you may enter a complaint with the data protection authority.

5. Further information

Deletion of data: retention period: at least seven years. Deletion of data from the TDB is based on the regulations of the 2012 TDBG [transparency data base law].

General information concerning data protection and DSGVO [GDPR]:

<https://www.ktn.gv.at/Diverses/datenschutz>

Links: Additional information on security of your data in the transparency data base is available under:

<https://transparenzportal.gv.at/tdb/tp/faq/sicherheitTechnik/>

6. Contact details

Contact details of data protection officer:

Post: Amt der Kärntner Landesregierung; Abteilung 1 – Landesamtsdirektion, Datenschutzbeauftragter
Arnulfplatz 1, 9021 Klagenfurt am Wörthersee
Tel: (+43) 050 536 E-mail: datenschutzbeauftragter@ktn.gv.at

Contact details of relevant person in charge:

Post: Amt der Kärntner Landesregierung; Abteilung 14 – Kunst und Kultur
Burggasse 8, 9021 Klagenfurt am Wörthersee
Tel: (+43) 050 536 34002 E-mail: abt14.post@ktn.gv.at